

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

Recommendations

Meeting	Item	Recommendation	Responsible Officer/Member	Deadline	Progress Check On	Update/Response
15 December 2022	Home to School Travel Assistance: Learning Review [Item 5]	CFLLC 32/22: That the Select Committee receives an updated report from CFL on the new round of Home to School Travel Assistance applications, at its meeting in May 2023.	CFL officers	May 2023	March 2023	The report is scheduled to come to the Committee's postponed May 2023 meeting.
		CFLLC 33/22: That Family Voice Surrey report on parent carer experiences to Select Committee at its May 2023 meeting and prior to that discuss developments with CFL officers.	Family Voice Surrey & CFL officers	May 2023	March 2023	Response: A regular monthly dialogue has been set up between our Stakeholder Liaison Officer and Family Voice to discuss arising issues and concerns. Therefore developments and changes and improvement work will be discussed between SCC and Family Voice prior to the next Select Committee meeting.

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

2 March 2023	Additional needs and disabilities monitoring [Item 8]	CFLLC 1/23: That Members of CFLLC Select Committee monitor the capital expenditure related to the Safety Valve Agreement via the Budget Task Group.	Cllrs Liz Bowes and Jeremy Webster	3 July 2023	N/A	Next meeting of the Budget Task Group is 3 July 2023.
2 March 2023	Children's social care workforce [Item 7]	CFLLC 2/23: That key worker housing is included as a deliverable in the Cabinet report <i>A Housing, Accommodation and Homes Strategy for Surrey</i> for decision in March 2023 (Lead Member: Cabinet Member for Children and Families).	Cabinet	28 March 2023	N/A	A report went to Cabinet on 28 March 2023 and the response was emailed to Committee Members the same day.
2 March 2023	Children's social care workforce [Item 7]	CFLLC 3/23: The Select Committee welcomes the Children, Families and Lifelong Learning directorate's aim of having 85 per cent permanent social workers. To reach this position, the Committee proposes the following:	Cabinet	25 April 2023	N/A	A report went to Cabinet on 25 April 2023 and the response was emailed to Committee Members on that day.

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		<p>1. The Committee fully supports the proposal of a market rate supplement of £5,000 per annum for all social workers in Family Safeguarding teams and Independent Reviewing Officer roles. It recommends that the Council matches the salary package for children’s social workers offered by neighbouring local authorities, and undertakes annual salary benchmarking to ensure this package, both monetary and non-monetary, remains competitive (Lead Member: Cabinet Member for Children and Families);</p> <p>2. An action plan with SMART criteria to achieve the aforementioned 85 per cent is developed and shared with the Committee, including a timeline and target date by which to achieve this goal (Lead Member:</p>				
--	--	--	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		<p>Cabinet Member for Children and Families);</p> <p>3. The Cabinet Member(s) and Directorate Leadership make immediate efforts to investigate the scope of issues of discrimination and bullying in Children’s Services reported in exit interviews and to the Select Committee, and take action to address these issues;</p> <p>4. The Cabinet Member for Children and Families, Cabinet Member for Finance and Resources and the CFLL Assurance and Performance Board give consideration to the following initiatives, outwith the 2023/24 budget envelope where necessary, to help recruit and retain social work staff:</p> <p>(a) Ensure a face-to-face exit interview is offered to every single</p>				
--	--	---	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		leaver. These could be with a colleague of the leaver's choice; (b) Look at ways to make Connect2Surrey more efficient and communicate with managers more swiftly; (c) Provide administrative support to social workers; Page 348 (d) Create a clear route for family support workers and administrators to step up to social work, with training suggested at their annual performance review; (e) The Committee supports the plan to reinstate the annual car user lump sum for upkeep of cars assigned to business use, and recommends also investing in more pool cars for visits to families out of county, exploring the use of electric vehicles to reduce the Council's carbon footprint;				
--	--	---	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		<p>(f) On taking control of on street parking enforcement in April 2023, provide front line and peripatetic social workers with parking permits for use on Council business;</p> <p>(g) Take action to ease parking constraints experienced by social workers at Surrey County Council offices;</p> <p>(h) Assign sufficient desk space to social workers in Surrey County Council offices;</p> <p>(i) Create an assistant team manager role to help supervise extended teams;</p> <p>(j) Offer support to international employees to help adjust to cultural differences;</p> <p>(k) Encourage local universities to make a statutory service placement a mandatory part of the social work degree;</p>					
--	--	--	--	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		(l) Review if it would be beneficial to ASYEs to bring back the former practice of rotating them between teams for a variety of experiences before they choose where to settle; (m) Work with East Surrey College to give placements to their Level 3 course in Access to Social Work students. 5. The Committee continues to engage with the Recruitment, Retention and Culture Board.				
16 February 2023	Children and Young People's Emotional Wellbeing and Mental Health [Item 6]	AH 7/23: To establish explicit criteria and SMART performance metrics for measuring the outcomes and effectiveness of Children and Young Person's Emotional Wellbeing & Mental Health services in relation to total requirements for mental health support in Surrey; and to report performance against these metrics to the Adults and Health	SaBP	28 April 2023	June 2023	Interim responses emailed to Members on 19 May.

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		<p>Select Committee and the Children, Families, Lifelong Learning and Culture Select Committee every three months from June 2023.</p> <p>AH 8/23: To collate and share data on priorities, areas of need, waiting times for assessment and treatment, and outcomes for treatments as part of Children and Young Person’s Emotional Wellbeing & Mental Health services.</p> <p>AH 9/23: To ensure that there is accuracy and synergy of patient records, and that all organisations involved in treating patients can access and update these records accordingly.</p> <p>AH 10/23: For waiting times to be reduced across all pathways as</p>				
--	--	--	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		<p>part of all Prevention and Early Intervention measures, as well as through the process of Transitions.</p> <p>AH 11/23: To continue to advance social prescribing County-Wide, and to ensure that there are appropriate initiatives, workable processes, adequate funding, and sufficient resources for this.</p> <p>AH 12/23: To conduct a thorough review into training provision for Children and Young Person's Emotional Wellbeing & Mental Health services frontline and managerial staff.</p> <p>AH 13/23: For early diagnosis and appropriate mental health support for Children and Young</p>				
--	--	--	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		<p>Persons with Learning Disabilities and Autism.</p> <p>AH 14/23: To monitor the impacts of waiting times for assessments and treatments on the acuity of Children and Young Person’s mental health conditions, including the impact of the proposed reductions in treatment sessions aimed at reducing waiting times.</p> <p>AH 15/23: To review strategies across agencies for prevention and intervention surrounding bullying of Children.</p> <p>AH 16/23: To bring this item back to a formal Adults and Health Select Committee meeting with an update on all the above recommendations (with representatives from the</p>				
--	--	---	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		Children's Select Committee present).				
--	--	---------------------------------------	--	--	--	--

Actions

Meeting	Item	Action	Responsible Officer/Member	Deadline	Progress Check On	Update/Response
4 October 2022	Surrey Homes for Surrey Children [Item 8]	CFLLC 29/22: The Head of Commissioning (Corporate Parenting) to confirm a date by which the intention is for 80% of Surrey's looked after children to be living in Surrey.	Chris Tisdall, Head of Commissioning - Corporate Parenting	21 November 2022	May 2023	Reminder given to officer on 15 May. Response 21 February 2023: The intention is to reset this at the start of the next financial year (informed by the position we get to in March). I would expect we will be bringing a proposal to our Transformation Board for sign off on 4 April, which can then be reported to the Select Committee.

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

15 December 2022	Draft Inclusion and Additional Needs Partnership Strategy and Safety Valve Update [Item 7]	CFLLC 39/22: The Director of Education and Lifelong Learning to provide a short summary of case studies of where tribunal decisions had been upheld and data on the reasons of cases.	Liz Mills, Director of Education and Lifelong Learning	31 January 2023	February 2023	A PowerPoint was emailed to Committee Members on 3 March 2023.
2 March 2023	Actions and recommendations tracker [Item 6]	CFLLC 4/23: Democratic Services to include actions in relation to Mindworks made at AHSC meetings in the Children, Families, Lifelong Learning & Culture (CFLLC) Select Committee's actions tracker for ease of reference.	Democratic Services (Julie Armstrong)	25 May 2023	N/A	Included below from 16 February AHSC meeting.
16 February 2023	Children and Young People's Emotional Wellbeing and	AH 8/23: To write to ICB Chairs with requests for further funding to be allocated for Mental Health. AH 9/23: For a meeting to be organised between relevant	Omid Nouri, Scrutiny Officer; User Voice Participation team; SaBP	28 April 2023	N/A	Responses emailed to members of AHSC and CFLLC committees on 19 May.

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

Mental Health [Item 6]	<p>Cabinet Members, the Executive Director for Children, Families and Lifelong Learning, and the Chair and Vice-Chairs of the Adults and Health Select Committee to formulate a plan to help implement Action 1.</p> <p>AH 10/23: The User Voice and Participation team to research and update the Adults and Health Select Committee and the Children, Families, Lifelong Learning and Culture Select Committee on the difficulties experienced by young people with autism and mental health issues combined.</p> <p>AH 11/23: The User Voice and Participation team to share their Action Cards with stakeholders relevant to the issues highlighted within these.</p>					
---------------------------	---	--	--	--	--	--

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		<p>AH 12/23: The Programme Director-Mindworks, to provide the Adults and Health Select committee and Children, Families, Lifelong Learning and Culture Select Committee with the Mindworks monthly performance packs.</p> <p>AH 13/23: The Chief Executive, Surrey and Borders Partnership NHS Foundation Trust, to provide the Adults and Health Select committee and the Children, Families, Lifelong Learning and Culture Select Committee with an integrated and data-informed outcome measure by April 2023.</p>				
2 March 2023	Additional needs and disabilities monitoring [Item 8]	CFLLC 5/23: The Director of Education and Lifelong Learning to provide how many of Surrey's children are blind /	Liz Mills, Director of Education and	28 April 2023	N/A	Response emailed to Members on 16 May: Surrey's Physical & Sensory Support Service currently have 343 blind / visually impaired children on

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		visually impaired and what proportion of these are being educated out of county, and share if there are / were plans for a new specialist unit in Surrey.	Lifelong Learning			their case list. 31 of these students attend school outside Surrey – this is 9% of the cohort. SCC is in discussions with Woking College to set up a VI resourced provision at Woking College for September 2024 initially for 5 learners. The aim is to agree arrangements by the end of the current academic year to allow staff to be recruited and/or trained and pupil placement opportunities to be considered.
2 March 2023	Additional needs and disabilities monitoring [Item 8]	CFLLC 6/23: The Director of Education and Lifelong Learning to clarify if the average 142 days to complete the EHCP process in Surrey refers to working days or calendar days.	Liz Mills, Director of Education and Lifelong Learning	April 2023	N/A	Answer emailed to Members on 4 April 2023: The EHCP assessment process was taking an average of 142 calendar days to complete, against a target of 112 calendar days. At its worst it was 226 calendar days (December 2022). Please note that the assessment phase is the second of three phases which take place when issuing an EHCP. It

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

						concludes either when the decision is made that a plan is not required or when the draft plan is issued.
2 March 2023	Additional needs and disabilities monitoring [Item 8]	CFLLC 7/23: The performance sub-group to check progress towards 60 per cent of new EHCPs completed in time, at their meeting on 11 May 2023.	Chair and Vice-Chairs, Thomas Stevenson, Helen Dowlatshahi	11 May 2023	N/A	Powerpoint presentation emailed to Members on 11 May. Projections were at 20% for May and 47% for June.
2 March 2023	Children's social care workforce [Item 7]	CFLLC 8/23: The Cabinet Member for Children and Families to provide details of the business case presented to the CFLL Assurance and Performance Board in April 2023 and the decision of the Board.	Sinead Mooney, Cabinet Member for Children and Families	3 April 2023	June 2023	It went to the Board on 10 May 2023. Cabinet Member reminded on 12 May. Business case may be subject of informal meeting in June.
2 March 2023	Children's social care workforce [Item 7]	CFLLC 9/23: The HR People Business Partner to provide the proportion of Surrey's social	Anasia Teete, HR People	April 2023	N/A	Response emailed to Members on 4 April 2023: This is not information recorded by recruitment so we cannot identify how many social

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

		workers leaving the role who leave to become a locum.	Business Partner			workers left Surrey to become a locum. However, in the nine months the exit survey has been operating, 66% of social workers stated that they would remain working in the public sector.
2 March 2023	Children's social care workforce [Item 7]	CFLLC 10/23: The Assistant Director for South East Quadrant to provide a 'carte blanche' list of what she would like to be done in a bid to increase and retain the number of permanent social workers.	Catherine Watkins, Assistant Director for South East Quadrant	April 2023	N/A	List emailed to Members on 3 April 2023.
2 March 2023	Performance overview [Item 10]	CFLLC 11/23: Data sent to ASHC on Mindworks, including waiting times and outcomes, should also be shared with the CFLLC Select Committee.	Democratic Services (Omid Nouri)	April 2023	N/A	This is now routinely happening.

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
JUNE 2023**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

2 March 2023	Performance overview [Item 10]	CFLLC 12/23: The Director of Children’s Quality Assurance and Performance to share Public Law Outline data.	Patricia Denney, Director of Children’s Quality Assurance and Performance	April 2023	N/A	Data emailed to Members on 4 April 2023.
--------------	--------------------------------	--	---	------------	-----	--